

**MICHIGAN DEPARTMENT OF EDUCATION
STATE SPECIAL EDUCATION ADVISORY COMMITTEE**

May 2, 2007

Hampton Inn, Okemos, Michigan

10:00 am — 3:00 pm

Minutes

Delegates Present: Beverly Baroni-Yeglic, Michael Beach, Julie Daggett-Lawrence, Tina Densmore, Judith Dorsch-Backes, Darlene Heard-Thomas, Doris Higgs, Elaine High, Robert Hove, Christopher Korbel, Shari Krishnan, Paul Kubicek, Tom Langdon, David Overly, Susan Peters, Chuck Saur, Jeff Siegel, Richard Spring, Susan Steinbacher, Chuck Stockwell, Jan VanGasse, Claudia Werner, Julie Winkelstern

Alternates Present: Sharon Melko, Sue Rabidoux, Mischelle Driscoll

MDE Staff Present: Lydia Calderon, Karen Filliez, Meredith Hines, Fran Loose, Harvalee Saunto, Jacquelyn Thompson

Ex-Officio Present: Lynn Boza, Mark Larson, Lee Martin, Michele Robinson

Guests Present: Glenn Helfer, Teri Johnson, Alan Knapp, Kelly Orjinski, Lucian Parshall, Debs Roush, Debbie Todd, Colette Ward

SEAC Consultant: Sandi Laham

- I. Call to Order
The meeting was called to order at 10:05 a.m.
- II. Roll Call
Roll Call was taken.
- III. Introduction of Guests
Guests were introduced.
- IV. Amend/Approve Proposed Agenda
(Note: To request an amendment, the purpose and desired outcome must be stated.)

The proposed agenda was approved.
- V. Amend/Approve April 4, 2007 Minutes
The April 4 minutes were approved with the deletion of the first line on page 2.

VI. Public Comment

There was no public comment.

VII. Member Comment

There was no member comment.

VIII. Chairperson's Report

- SEAC Executive Committee has nominated Beverly Baroni-Yeglic (Chair) and Robert Hove (Vice-Chair). An electronic ballot will be sent for official vote of the membership.
- Summary of Model Schools Conference in Traverse City
 - Model School Reports
 - a. Theme – Freshmen Focus on Success going into 10th grade
 - b. Focus on relationships to get to rigor
 - Comment* – Jacquelyn Thompson – common theme of model high schools:
 - “ALL MEANS ALL”
 - Use data on student performance and progress to support student achievement and systems change
 - Many high “rigor states” with significant graduation requirements also have exit exams. Graduation rates are increasing.
- The SEAC By-laws require focus for the new year. A Summary for input will be sent to members electronically.

IX. State Reports – Jacquelyn Thompson

- SEA role under IDEA is complex and prescriptive. Federal application was submitted on time. The state receives approximately \$380 million under IDEA part (B), (C), Section 619, and D
- Application for State Improvement Grant was submitted the end of March
 - Round III, now referred to as the State Personnel Development Grant (SPDG)
 - Equals \$1.385 Million a year for five years.
 - Will be notified by July 1 if funded
 - Research based: focus on literacy as well as school-wide positive behavior support with research-based training and coaching model.
 - “Scales-up” MiBISi

- State Performance Plan (SPP) and the Annual Performance Report (APR) submitted on February 1, 2007
 - USDOE change requests were made and resubmitted.
 - Michigan's SPP was submitted with graduation targets per the No Child Left Behind (NCLB) target of 80% (was raised to 85% for final year).
 - Graduation data will change; targets will have to be reset because of the cohort methodology being adopted by CEPI.
- Personal Curriculum
 - Jeremy Hughes charged an MDE work group to develop non-regulatory guidance document for personal curriculum. (High School Legislation)
 - Document is being edited by Dr. Hughes and should be available soon.
 - A key theme: do as much as possible (not as little as possible); the personal curriculum must be tied to the needs of the student.
- Forecast on Revised Administrative Rules for Special Education
 - June 28 meeting: review of the rules for SEAC comment.
 - Another rule package will be ready in the fall
- Due Process Hearing Report - Harvatee Saunto
 - Report is now more user-friendly.
 - Two handouts discussed:
 1. Due Process Hearing Decisions Report
 2. Due Process Hearing Decisions Summary
 - Hearings notebook ("Big Blue Book") will be available monthly for SEAC review.
 - For more information, go to www.michigan.gov/ose-eis or the SOAHR website.
 - Settlement statistics will be added in the next report
 - As of April 30 only five cases remain of the 35 cases from the old two-tier system.

X. Reports from Ex-Officio Members

- Lynn Boza:
 - Rehabilitation Services State Plan was submitted
 - State Plan for Independent Living was submitted.

- Volunteer help was received to review the transition course from Tina Densmore.
- Michigan Rehab is continuing to meet with customers in light of the budget crisis. Cash match agreements will be honored.
- Mark Larson:
 - An Autism Center is under development by Department of Mental Health, Children's Hospital, and Wayne State University.

XI. Ad Hoc Committee Reports:

- Communications and Electronic Access:
 - Research "blackboard" possibility
 - Research video-conferencing for SEAC meetings
 - Cost analysis
 - Locations
- Bylaws: There is a recommendation on the floor to accept the rotation chart as designed by the Committee. If there are individual issues they will be dealt with on an individual basis. (Richard Spring and Chuck Stockwell).

XII. Information Items¹ - None

XIII. Action Items – Approval of SEAC By-law Amendments

- Lucian Parshall suggested that SEAC separate the By-laws from the Procedures to avoid having to redo the By-laws because of the rotation chart. Suggestion will be reviewed by next by-law committee
- Motion made and seconded to approve the amendments to the By-laws. Motion passed.

XIV. Member Announcements

- MSLHA has published a document - *Michigan Speech and Language Guidelines: Suggestions for Eligibility Service Delivery and Exit Criteria*. The publication may be obtained by calling 517-332-5691 or e-mailing michiganspeechhearing.org.
- Shari Krishnan: Son joined the marching band; gave members of the band autism bracelets and spoke to the band about autism. Members of the Honor Society decided to give donations to Jack's Place at Oakland University. Her son who had been a

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consumer will now be a guest speaker to help with a fundraiser for Jack's Place. All this happened within one year.

XV. SEAC Learning: Fran Loose.

- Public Reporting As Required by IDEA 2004
 - IDEA requires that the State Performance Plan and the Annual Performance Report be made available to the public
 - IDEA requires states to do public reporting on individual school districts relative to meeting the State Performance Plan indicator targets
 - Indicators 1-6 and 12 are required to be reported this year
 - SEAC is one audience we report to.
 - Communication plan appropriate for groups receiving reports.
- Alan Knapp presentation
 - *sample* graphic chart for indicator 7, Part C.
 - Questions and discussion followed.
 - Key discussion points for sharing reports at the local level:
 - Think about purpose and audiences with whom you communicate.
 - Only one report this year; next year you will be able to compare statistics.
 - Evaluate the success of your reporting.
 - Be clear, simple, smart in reporting.
 - Explain the graphics
 - Key SEAC discussion points:
 - What technology support is needed in order to report locally?
 - Track individual children as well as groups.
 - Graphic summary or analysis, thumbnail summary, with explanation (not interpretation)
 - MDE provide a direct link to data on MICIS. Make it easy for websites to link.
 - Have a user-friendly parent link.
 - Explanations of indicators, no acronyms allowed.
 - Welcome page that directs people where to look
 - Not all parents have internet access. Press Release needs to indicate where to obtain a hard copy of the report.
 - Universal design for making website accessible.

XVI. Subcommittee Work Sessions

XVII. Reconvene Committee of the Whole at 2:20 p.m.

XVIII. Subcommittee Report-Outs

- High School Reform – Group 1 and Group 2
Six recommendations:

1. Professional development focused on issues: disseminate school reform and "what works"
2. Pre-service teaching, mentoring and broader experiences to address instructional needs of diverse learners
3. Home, school, community communication and partnership
4. Student assessment, the need to track progress of individual students and not to be sidetracked by changes in numbers that might reflect only the drop out rate, etc.
5. Collaboration and coordination for a seamless support system
6. Accountability and Communication

Philosophy: continuous improvement, culture of problem solving, risk taking, and flexibility to meet the needs of individual Children

- Proactive and Early Intervention for All - Group 3
- 4 Recommendations:
1. Adopt a policy statement that recognizes Response to Intervention approach for all students to help implement universal education for all students
 2. Additional funding for expansion of Michigan Integrated Behavior and Learning Support Initiative (MiBLSi)
 3. Adopt a policy encouraging Michigan's research institutions (Universities) to work together with Michigan school districts to provide scientifically validated instruction and intervention, particularly in the areas of math, reading, literacy.
 4. Move to a more targeted approach to Michigan's at-risk 3-5 year olds.

XIX. Future Agenda Considerations

- Suggestion: have presentation of reports earlier in the meeting if possible.

XX. Process Check

- New room arrangement good. Reduce seating to five instead of 7.
- Request two screens
- More discussion time
- Have committee work first.

XXI. Adjournment

The meeting adjourned at 3:00 p.m.

**Special Education Advisory Committee
Executive Committee**

May 2, 2007

8:30 a.m.

Hampton Inn, Okemos, Michigan

Minutes

Executive Committee: Beverly Baroni-Yeglic, Julie Daggett-Lawrence, Bob Hove, Tom Langdon, David Overly, Susan Peters, Chuck Saur, Julie Winkelstern, Jan Van Gasse


MDE Staff: Karen Filliez, Meredith Hines, Fran Loose, Harvalee Saunto, Jacquelyn Thompson

SEAC Consultant: Sandi Laham

Guests: Alan Knapp

1. Review of Today's Agenda
 - a. Invited Presentations for SEAC Learning
 - Public Reporting (Alan Knapp, Fran Loose)
 - Strategy: What is it that SEAC would need to make sense of public reporting and move forward at the local level?
 - Have table groups discuss and report out
 - b. Chairperson's Report
 - Announce New Chair/Vice-Chair Election Results
 - Vote of membership by electronic ballot prior to June meeting
 - Model Schools Report
 - c. State Department Reports
 - Jacque will present five items
 - d. Information Items¹ (if any)
 - e. Action Items – Approval of By-Law Amendments
 - Beverly will present the recommendation, discuss, vote

2. Future Agenda Development
 - June 6 Rules Forecast, LEA Determinations
 - June 28 Special Meeting for Developing Rules Comment (suggest conference call to plan meeting)
3. Other Issues
 - Member Survey will be sent electronically prior to June 6 meeting
 - 2007-08 Executive Committee met with Present Executive Committee for the first time
 - Close out of Subcommittee Work- have presentations early in the June meeting
 - Begin to Think About Next Year's Priorities/Retreat – three Planning meeting dates were decided on: July 19, August 7 and August 16
4. Executive Committee debriefed following today's afternoon Committee of the Whole meeting
 - Strategies for June meeting – Have subcommittee reports early in the meeting, rules focus
 - Acknowledge outgoing SEAC members
 - Tweak the seating arrangement – two screens, table crossbars turned inward, seat five at a table instead of 7
 - Increase copies available due to increase in visitors



***Next Mailing Date from OSE-EIS:
May 23, 2007***

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